

Ludgvan Parish Council

Tel: 07928 813 653

Email: clerk@ludgvan.org.uk

Agenda – 12 March 2025

To Members of Ludgvan Parish Council:

Councillors: R Porter (Vice-Chair), L Brindley, L Miucci, S Miucci, M Malone-Lee, J Munday, C Rodda, J Savill, *four vacancies*.

Dear Councillor

You are summoned to the monthly meeting of Ludgvan Parish Council on **Wednesday 12 March 2025 at 6.45pm**, to be held in the **Murley Hall, Ludgvan**, for the purpose of transacting the following business.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that while every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Yours sincerely

Louise Clifton

Clerk to the Council
4 March 2025

AGENDA

AGENDA NO.	AGENDA ITEMS
LPC24.25.290	To record absences and receive apologies for absence
LPC24.25.291	To elect a Chair of the Council for the remainder of the Council year 2024/25
LPC24.25.292	<i>If necessary</i>, to elect a Vice-Chair of the Council for the remainder of the Council year 2024/25
LPC24.25.293	Declaration/s of Acceptance of Office
LPC24.25.294	<u>Declarations of Interest:</u> <i>All Councillors are reminded to keep their Register of Interests up to date (available online at: https://www.cornwall.gov.uk/people-and-communities/community-area-partnerships/penwith/) All Councillors must declare any interest i.e. Disclosable Pecuniary Interest (DPI), Other Registerable Interest (ORI) or Non-Registerable Interest (NRI), in items on the agenda and the nature of the interest. In keeping with the Council's Code of Conduct, Members must leave the meeting during the discussion relating to the item in which the interest has been declared – including during public speaking - unless a dispensation has been requested in writing by the Member and granted by the Council.</i>
LPC24.25.295	Member Dispensations - <i>To consider written requests from Members for dispensations</i>
LPC24.25.296	Public Speaking (<i>up to 15 minutes in total</i>)
LPC24.25.297	Cornwall Councillor reports - <i>To receive reports from Cornwall Council ward members on their work relevant to Ludgvan parish.</i>

LPC24.25.298	Minutes of the meeting held on 12 February 2025 To resolve – that the minutes of the meetings of the council, as above, having been circulated, be taken as read, approved and signed by the Chair as a true and accurate record of the meeting.
LPC24.25.299	Clerk's update report – <i>To receive updates and consider any actions necessary</i>
LPC24.25.300	Committee meeting minutes – <i>To note the minutes and resolutions made, of the Committee meeting/s: none held in February.</i>
LPC24.25.301	Reports from Councillors as representatives on outside bodies
	<u>ITEMS FOR DECISION:</u>
LPC24.25.302	To co-opt to vacancies on the council – Lelant Ward (1 vacancy), Crowlas (3 vacancies) <i>To consider applications received (if any) with the aim of co-opting to fill the vacancy on the council.</i>
LPC24.25.303	To receive Declarations of Acceptance of Office, and written agreement to observe the Council's Code of Conduct – <i>if a co-option is made, then this declaration must be made before the new Councillor can join the meeting and act in the capacity as Councillor.</i>
	PLANNING
LPC24.25.304	Planning Applications
	a) PA24/09516 – Tolver Water House, Tolver, Long Rock, Penzance – Change of use of agricultural land to domestic garden and siting of portal frame storage building
	b) PA24/09599 – The Green Waste Company, Splattenriden, Lelant Downs, Hayle – Application for a Lawful Development Certificate for the existing use of the site for waste recycling operations, including collection of green and wood waste, screening, shredding, sorting and storing of that waste, mixing waste and making windrows and product, compost, taking in and baling plastics for processing elsewhere, as well as storing of lorries, plant and machinery on the site identified on the plan provided.
	c) PA25/01267 – Building North West of Brunnion Farm, Bunnion Road, Lelant Downs, Hayle – Certificate of Lawfulness for existing use of garage/studio as self-contained residential dwelling.
	d) PA24/09193 – Pigmoor Cottage, Nancledra, Penzance – Replacement side extension, glasshouse, workshop roof and solar panels.
	e) PA25/00395 – 58 Godolphin Road, Long Rock, Penzance TR20 8JP – First floor extension and adjustment to garage use. Amended materials.
	<i>Any additional planning consultations received before the meeting.</i>
LPC24.25.305	5 day planning protocol – responses to 5 day planning protocol consultations sent to Cornwall Council in the last month
	PAYMENTS & GRANTS
LPC24.25.306	Schedule of Payments - <i>To approve the payments to be made, as set out in the schedule</i>
	PARISH ISSUES
LPC24.25.307	Briefing note from Cornwall Council Planning: National Planning Changes and Neighbourhood Plans <i>To receive and note the briefing note</i>

LPC24.25.308	Policy Update, Call for Sites and Neighbourhood Priority Statements <i>To receive and note the update, to provide comment on Call for Sites in Ludgvan Parish, and to consider the option in the near future for parish councils to produce Neighbourhood Priority Statements</i>
LPC24.25.309	Review of Ludgvan Neighbourhood Plan – potential process to be followed <i>[Cllrs S Miucci and J Savill]</i> <i>To consider a motion proposed by Cllr S Miucci: “That the Council consider employing Paul Weston, the consultant who drafted and wrote our original Neighbourhood Plan, to make amendments and adjustments to update our plan to meet the new Government guidelines.”</i>
LPC24.25.310	Update on request for footpath link to join Church Hill and Long Lane, initial feedback from Live West <i>[Cllr Malone-Lee]</i>
LPC24.25.313	Community Chest funding - £500 awarded for improvements to Long Rock allotments <i>To note the grant funding received and to approve the works to be carried out</i>
LPC24.25.314	Long Rock allotments – <i>to consider a request for improvements from an allotment tenant</i>
LPC24.25.315	Invitation to participate in 2025 free swims for under 16s, Jubilee Pool, Penzance <i>To consider a proposal from the Jubilee Pool management</i>
LPC24.25.317	Consideration of planning applications - <i>To consider a proposal from Cllr S Miucci: “ When there are several planning applications on the agenda, these are researched and discussed by the sub planning committee and presented to the council at the next meeting.”</i>
LPC24.25.318	Duration of Council meetings - <i>To consider a proposal from Cllr S Miucci: “That the length of the agenda for Council meetings is reduced, as it has become too long, and time consuming. Some issues, for example planning, allotments etc, can be dealt with by sub committees in detail, where possible. This information can then be shared with the Council at the monthly meeting.” An alternative would be to occasionally have 2 meetings per month.</i>
	PARTNERSHIP WORKING AND CONSULTATIONS
LPC24.25.320	Joint working with Marazion Town Council - <i>To receive an update on the latest joint meeting, and to agree any matters to raise at the next joint meeting</i>
LPC24.25.321	Request for support on traffic road orders and double yellow lines, Marazion Town Council <i>To consider letter received and agree a response and way forward</i>
LPC24.25.322	Potential addition of a Restricted Byway from Unclassified Road U6017 ‘Cockwells Lane’ to Footpath 40 and upgrade of part of Footpath 40 to a Restricted Byway from Footpath 40 to Unclassified Road U6017 ‘Gilly Lane’, Ludgvan CP <i>To consider the consultation and agree a response from the Parish Council</i>
	ACCOUNTS AND GOVERNANCE
LPC24.25.324	Parish Council Elections, May 2025 – <i>preparations to consider</i>
LPC24.25.327	Training <i>To consider requests and opportunities for training</i>
LPC24.25.328	Finance report and bank reconciliation - <i>To consider and note the budget monitoring report and bank reconciliation.</i>
LPC24.25.329	Correspondence/communications 1. Alpa Communications – Introduction to Trevarthian Solar Farm & BESS
LPC24.25.330	Agenda items for a future meeting

	<p>i. Any items deferred from this meeting</p> <p>ii. Community Hall – <i>to agree the appointment of a solicitor to carry out conveyancing work</i></p> <p>iii. CLIL – use of funds</p> <p>iv. Repair and renovation of the chapel building at Crowlas Cemetery – <i>to receive an update and agree on the next actions to take, including: Asbestos Management Plan; Funding application/s (National Lottery Heritage Fund)</i></p> <p>v. St Paul’s New Cemetery - To agree how to set out the cremated remains section</p>
	MATTERS FOR DECISION, INFORMATION EXCLUDED FROM THE PRESS AND PUBLIC
LPC24.25.331	<p>Exclusion of the press and public</p> <p>To resolve: that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.</p>
LPC24.25.332	To consider quotes received for moving to .gov.uk domain on a bundle basis (domain, website and email)
LPC24.25.333	Overdue allotment rents – to note any rents outstanding and to approve the course of action for the Clerk to follow, including considering termination of allotment lease/s
	RETURN TO PUBLIC SESSION
LPC24.25.333	<p>Re-admittance of the press and public</p> <p>To resolve: that the press and public be re-admitted to the meeting</p>
LPC24.25.311	<p>Heather Lane issues, including a request to restrict vehicular access to the bridleway [Cllr Munday]</p> <ul style="list-style-type: none"> • For the council to contact the Senior Countryside Officer to request that vehicular access to the bridleway is restricted <p>Noting that Heather Lane is not adopted highway, for the parish council to consider whether to assist Heather Lane property-owners (as private landowners) by helping to fund improvements to the private road.</p>
LPC24.25.312	To consider a request for road sign and road marking for unadopted road junction Back Lane / Heather Lane, Canonstown – from residents of Heather Lane, Canonstown
LPC24.25.316	To instruct the Clerk to carry out research into the potential devolution agreement for Cornwall, and for the council to specify the direction and extent of this research [Cllr S Miucci]
LPC24.25.319	To consider whether to request a meeting with the RSPB to discuss whether adjustments may be made to the weir mechanism at Long Rock
LPC24.25.323	Review of fees – allotments and burials <i>To carry out the annual review of fees charged for council services</i>
LPC24.25.325	Review of Fixed Asset Register
LPC24.25.326	Review of Council policies <i>To review policies: Financial Risk Assessment; and Internal Control Policy</i>