

Ludgvan Parish Council

Minutes – 8 January 2025

Minutes of the monthly meeting of Ludgvan Parish Council held on Wednesday 8 January 2025 at 6.45pm at the Murley Hall, Ludgvan.

Councillors present: Councillors: R Porter (Vice-Chair, in the Chair), L Brindley, L Miucci, M Malone-Lee, J Munday.

In attendance: Cornwall Councillor J Martin. No members of the public.

Officer support: Clerk/RFO

Minute No.	
LPC24.25.222	<p>To record absences and receive apologies for absence</p> <p>Apologies received: Cllrs R Mann, C Rodda, S Miucci, J Savill.</p>
LPC24.25.223	<p><u>Declarations of Interest:</u></p> <p>Cllrs Brindley and Malone-Lee each declared an interest in Minute 239 (Review of fees, allotments).</p>
LPC24.25.224	<p>Member Dispensations – None received.</p>
LPC24.25.225	<p>Public Speaking – No members of the public attending.</p>
LPC24.25.226	<p>Cornwall Councillor reports</p> <p>Cornwall Councillor A George had sent his apologies for the meeting and had stated his view that the planned closure of the adult education service at Penzance was unacceptable. Also a reminder that the A30 working group meetings were due to re-start in 2025 and the potential for a face to face meeting on a Friday in February or March.</p> <p>Cornwall Councilor J Martin arrived later in the meeting – see Minute 231</p>
LPC24.25.227	<p>Minutes of the meeting held on 11 December 2024</p> <p>Resolved – that the minutes of the meetings of the council, as above, having been circulated, be taken as read, approved and signed by the Chair as a true and accurate record of the meeting.</p>
LPC24.25.228	<p>Clerk's update report</p> <p>Members noted the Clerk's update report which had been circulated prior to the meeting, along with a written update following a meeting earlier in the week with Cormac and Cornwall Council regarding feedback from the public consultation and from utility companies on the proposed traffic scheme for Long Rock which aimed to improve safety for pedestrians through Long Rock village.</p> <p><u>Traffic consultation – Long Rock</u></p> <p>Resolved – that in view of the update it was agreed to support Cormac's approach in working up an alternative solution for the Poniou Lane junction. However the parish council considered the bus layby on the southern side, near the post office, and would prefer for the bus layby to remain as it is.</p> <p><u>Allotments</u></p>

	<p>It was also agreed that arrangements may be made for a memorial post to be installed at the Long Rock allotment site, being arranged by the family of a former plot-holder.</p> <p><u>Traffic consultation – Church Hill</u></p> <p>The Clerk was asked to check with Cormac when residents were likely to hear the outcome of the recent traffic consultation.</p>
LPC24.25.229	<p>Committee meeting minutes – <i>To note the minutes and resolutions made, of the Committee meeting/s:</i> none held in December.</p>
LPC24.25.230	<p>Reports from Councillors as representatives on outside bodies</p> <p>Cllr Brindley agreed to attend the next Community Area Partnership meeting as Cllr Porter would be unable to attend.</p>
LPC24.25.231	<p>Cornwall Councillor report</p> <p>C.Cllr J Martin reported:</p> <ul style="list-style-type: none"> - He had met with residents of Castle View, Long Rock, regarding a potential planning proposal for the former Long Rock beach toilets - Cornwall Council are due to dispose of a number of car parks, based on the premise that a local authority cannot use number plate recognition cameras for charging. Evidence is being sought and so this decision may be put on hold by an upcoming Overview and Scrutiny Committee. - A question was raised, for the ability of anglers to be able to park, using the car parks as a community facility. - Marazion Town Council have issued a letter calling for support, calling for a vote of no confidence in Cornwall Council planning and enforcement. C.Cllr Martin has received a response from C.Cllr Monk and will circulate when he has permission to do so. - planning training is underway on the new emphasis on delivery of new housing in Cornwall. The consequences for Cornwall must be considered, including the impact on the local infrastructure. Existing neighbourhood plans may need to be re-written. - Adult education cuts in Penzance will be raised as a concern at the upcoming Economic Overview and Scrutiny Committee, noting the relatively small costs compared to the high personal and community benefit of the service. - Newquay Airport, delays in the plans to share the management of the airport estate with a commercial partner. The report has been delayed until the end of January, understood to be scheduled to be considered by Cabinet before the elections in May 2025.
LPC24.25.232	<p>To co-opt to vacancies on the council – Lelant Ward (1 vacancy), Crowlas (2 vacancies)</p> <p>It was noted that there had been no applications for co-option.</p>
LPC24.25.233	<p>Planning Applications</p>
	<p>a) PA24/07971 – Nance Cottage, Nance, Trink, St Ives – Refurbishment and extension of existing saw mill and workshops, replacement volunteer tea room and associated works.</p> <p>Resolved – application supported.</p>
	<p>b) PA24/09516 – Tolver Water House, Tolver, Long Rock, Penzance – Siting of portal frame storage building and associated works.</p>

		Resolved – that the parish council objects to the application as an overdevelopment. The proposed building is too big for domestic storage use, and the footprint of the building is too big in relation to the existing buildings on the site.																																	
	c)	PA24/08608 – Mennor Valley, Mennor, Lelant – Conversion of existing workshop to form dwelling. Resolved – that the parish council has no comment on the application, the majority of the application site is outside the parish boundary.																																	
LPC24.25.234		5 day planning protocol – responses to 5 day planning protocol consultations sent to Cornwall Council in the last month PA24/07629 – Land SSW of Rospavean, Rospeath, Crowlas – Outline planning permission with some matters reserved (appearance and landscaping) for the erection of 5 dwellings. After considering the reasoning from the Planning Officer, with references to planning policy to address the concerns raised by the parish council, the 5 day planning protocol response was to ‘agree to disagree’. Noted.																																	
LPC24.25.235		<p>Schedule of Payments</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Purpose</th> <th>Amount (inc VAT)</th> </tr> </thead> <tbody> <tr> <td colspan="3"><i>To be paid by online banking</i></td> </tr> <tr> <td>Ludgvan Parish Church</td> <td>Murley Hall Hire (11 December meeting)</td> <td>16.00</td> </tr> <tr> <td>C Price-Jones</td> <td>Allotment refund.</td> <td>£50.00</td> </tr> <tr> <td>TheFreemaLtd</td> <td>Removal of Cllr user account, removal of Cllr licence upon council vacancy</td> <td>£25.00</td> </tr> <tr> <td>Cornwall ALC Ltd</td> <td>Training – L Brindley, Heritage, Local Plans and Class Q Permitted Development (2) 20 Nov 24 inv 478</td> <td>£36.00</td> </tr> <tr> <td>Cornwall ALC Ltd</td> <td>Training – Introduction to planning – 6 Nov 24, C Rodda, L Brindley, M Malone-Lee inv 458</td> <td>£108.00</td> </tr> <tr> <td>Cornwall ALC Ltd</td> <td>Training – Code of Conduct – M Malone-Lee 19 Nov 24 inv 436</td> <td>£24.00</td> </tr> <tr> <td>Louise Clifton</td> <td>Clerk’s expenses December 2024 (Note 2)</td> <td>£46.39</td> </tr> <tr> <td></td> <td>Staff costs (salary, pension, PAYE, NI)</td> <td>£3,126.15</td> </tr> <tr> <td>Mr S Rhodes</td> <td>Clearance of hedge at Church Hill allotments</td> <td>£85.00</td> </tr> </tbody> </table> <p>Resolved – to approve the payments to be made, as set out in the schedule, plus payment to Simon Rhodes (£85) once the invoice has been received.</p>	Payee	Purpose	Amount (inc VAT)	<i>To be paid by online banking</i>			Ludgvan Parish Church	Murley Hall Hire (11 December meeting)	16.00	C Price-Jones	Allotment refund.	£50.00	TheFreemaLtd	Removal of Cllr user account, removal of Cllr licence upon council vacancy	£25.00	Cornwall ALC Ltd	Training – L Brindley, Heritage, Local Plans and Class Q Permitted Development (2) 20 Nov 24 inv 478	£36.00	Cornwall ALC Ltd	Training – Introduction to planning – 6 Nov 24, C Rodda, L Brindley, M Malone-Lee inv 458	£108.00	Cornwall ALC Ltd	Training – Code of Conduct – M Malone-Lee 19 Nov 24 inv 436	£24.00	Louise Clifton	Clerk’s expenses December 2024 (Note 2)	£46.39		Staff costs (salary, pension, PAYE, NI)	£3,126.15	Mr S Rhodes	Clearance of hedge at Church Hill allotments	£85.00
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LPC24.25.236		Review of Ludgvan Neighbourhood Plan – discussion on how to proceed with reviewing the Ludgvan Neighbourhood plan [Cllrs S Miucci and Savill]																																	

	At the request of the Councillors who had proposed this agenda item, it was agreed to defer this item until the March meeting of the council.
LPC24.25.237	Joint working with Marazion Town Council – None to report.
LPC24.25.238	<p>Consultation on potential addition of a Restricted Byway from Classified Road C0159 to Public Footpath 43 Ludgvan, at Lelant Downs <i>To consider whether the parish council has any evidence to offer to support the application for modification of the Definitive Map and Statement of Rights of Way.</i></p> <p>Resolved – to assert that the parish council confirms that the byway has been used by the public unimpeded for at least 35 years.</p>
LPC24.25.239	<p>Review of fees – allotments and burials <i>To carry out the annual review of fees charged for council services</i></p> <p>Cllrs Brindley and Malone-Lee each declared an interest in this item.</p> <p>DEFERRED</p> <p>It was agreed to defer this item as the meeting would be inquorate once those Councillors who had declared an interest had left the room.</p>
LPC24.25.240	<p>Review of Council policies</p> <p>The Clerk advised that the current Dispensation Policy was adequate but could be augmented to give a greater level of guidance to council and councillors. A revised policy had been drafted and circulated for consideration prior to the meeting.</p> <p>Resolved – to approve and adopt the updated Dispensation Policy, as circulated with the meeting papers.</p> <p>Members noted that it would be beneficial to the running of the parish council to have a clear understanding of how its committees and working groups would work.</p> <p>Resolved – to approve and adopt the General Terms of Reference for Committees and Working Groups, as circulated with the meeting papers.</p> <p>Following the recent appointment of Councillors to a Community Hall Working Group:</p> <p>Resolved – to approve and adopt the Terms of Reference for the Community Hall Working Group, as circulated with the meeting papers.</p>
LPC24.25.241	Training - No requests for training received.
LPC24.25.242	<p>Finance report and bank reconciliation</p> <p>Having considered the monthly budget monitoring report and bank reconciliations circulate prior to the meeting, it was</p> <p>Resolved – to receive and approve the finance update reports.</p>
LPC24.25.243	<p>Correspondence/communications</p> <p>1. Police and Crime Commissioner survey – Should we use second homes windfall to put more officers on the street? Agreed – that individual councillors may respond to the survey.</p>
LPC24.25.244	<p>Agenda items for a future meeting</p> <p><i>i.</i> Any items deferred from this meeting</p> <p><i>ii.</i> Quotes for 2025/26 LMP contract [<i>February meeting</i>]</p>

	<p><i>iii.</i> To instruct the Clerk to carry out research into the potential devolution agreement for Cornwall, and for the council to specify the direction and extent of this research [<i>Cllr S Miucci</i>]</p> <p><i>iv.</i> Cllr Munday will send three matters relating to Heather Lane, for inclusion on the February agenda (vehicles using the bridleway at high speed and so request for a bollard; Heather Lane is classified as a bridleway and so the road needs to be formally designated as a road, and to be adopted as highway) – likely to be matters better to be raised through the Community Area Partnership.</p> <p><i>v.</i> Review of Ludgvan Neighbourhood Plan – <i>discussion on how to proceed with reviewing the Ludgvan Neighbourhood plan [Cllrs S Miucci and Savill] [March meeting]</i></p> <p><i>vi.</i> CIL – use of funds</p> <p><i>vii.</i> Repair and renovation of the chapel building at Crowlas Cemetery – <i>to receive an update and agree on the next actions to take, including: Asbestos Management Plan; Funding application/s (National Lottery Heritage Fund)</i></p> <p><i>viii.</i> St Paul’s New Cemetery - To agree how to set out the cremated remains section</p>
LPC24.25.245	<p>Exclusion of the press and public</p> <p>Resolved: that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.</p>
LPC24.25.246	<p>To consider quotes received for moving to .gov.uk domain on a bundle basis (domain, website and email)</p> <p>It was agreed to defer this item to the next meeting, to give time for more research on the email and cloud office solution offered as part of the package from one of the providers who had given a quote for the package solution sought by the parish council.</p>
LPC24.25.247	<p>Community Hall – to agree the appointment of a solicitor to carry out conveyancing work</p> <p>It was agreed to seek a solicitor recommendation from local clerks who have carried out similar work recently.</p>
	<p>Meeting closed: 8.14 pm</p>
	<p>Signed by Chair:</p>