

# Ludgvan Parish Council

## Minutes – 11 December 2024

**Minutes of the monthly meeting of Ludgvan Parish Council held on Wednesday 11 December 2024 at 6.45pm at the Murley Hall, Ludgvan.**

**Councillors present:** Councillors: R Porter (Vice-Chair, in the Chair), L Brindley, L Miucci, S Miucci, M Malone-Lee, C Rodda.

**In attendance:** Cornwall Councillor J Martin

**Officer support:** Clerk/RFO

AGENDA NO.	AGENDA ITEMS
LPC24.25.194	<p><b>To record absences and receive apologies for absence</b></p> <p>Apologies were received from Cllrs Munday, Savill, Mann.</p> <p>Apologies also received from Cornwall Councillors A George and L Taylor.</p>
LPC24.25.195	<p><b><u>Declarations of Interest:</u></b></p> <p>Cllrs Malone-Lee, Brindley and Rodda each declared an interest in Minute 215 (review of fees for allotments).</p>
LPC24.25.196	<p><b>Member Dispensations</b> No requests received.</p>
LPC24.25.197	<p><b>Public Speaking</b></p> <p>A speaker gave an overview of the plans being developed for a future use of the former public toilets at Long Rock beach, with temporary planning permission being sought for beach pods, and a proposal for the former toilet block as a café with a pod with a proposed use for occasional overnight camping. Copies of the plans were circulated for information. Members questioned the proposed use times of 7am to 11pm, with concern at the potential impact on neighbouring properties. The beach pods are proposed to have minimal lighting and obscure glass facing existing properties. Power to be provided by solar panels. The site has sewerage and the water supply will need to be reconnected.</p>
LPC24.25.198	<p><b>Cornwall Councillor reports</b></p> <p>C.Cllr Martin reported:</p> <ul style="list-style-type: none"> <li>- heard about the cuts to adult education announced last week, reducing adult education in Penzance to zero other than private providers. C.Cllrs J Martin and A George are protesting at this loss in a valuable service for the community, noting the value of the courses as a stepping stone to further education, employment etc</li> <li>- Economic Growth and Development O&amp;S Committee have reviewed the car park charges, with the management of 25 car parks to a private company, the O&amp;S Committee have questioned this. Only private companies can use the number recognition technology, not local authorities.</li> <li>- the Budget Development Scrutiny Committee, the deficit is going to be steep by 2026/27 and so officers in every department have been tasked to make cuts.</li> </ul> <p>C.Cllr George had sent his apologies as he was not able to attend the meeting, and offered to follow up on any parish issues he could help with.</p>

	C.Cllr Taylor had sent her apologies along with a written update which included: planning; introduction of a booking system for household waste and recycling sites; libraries as safe places for anyone aged 16+ with a learning disability or is neurodivergent; the expectation that Cornwall will receive a second tranche of SPF funding from the Government; the implementation of 100% council tax premium on second homes; Christmas waste collection timetable changes.
LPC24.25.199	<b><u><a href="#">Minutes of the meeting held on 13 November 2024</a></u></b> <b>Resolved</b> – that the minutes of the meetings of the council, as above, having been circulated, be taken as read, approved and signed by the Chair as a true and accurate record of the meeting.
LPC24.25.200	<b>Clerk’s update report</b> – <i>To receive updates and consider any actions necessary</i> <b>Noted.</b>
LPC24.25.201	<b>Committee meeting minutes</b> – <i>To note the minutes and resolutions made, of the Committee meeting/s:</i> none held in November.
LPC24.25.202	<b>Reports from Councillors as representatives on outside bodies</b> <b>i. Update following meeting with Jubilee Pool outreach officer</b> The written report circulated prior to the meeting was received and noted. <b>ii. Update following meeting with Castle Gate Quarry manager</b> <b>Resolved</b> – to request £4,500 from the Aggregate Fund towards the new bus shelter at Castle Gate.
LPC24.25.203	<b>To co-opt to vacancies on the council – Lelant Ward (1 vacancy), Crowlas (2 vacancies)</b> - No applications received.
LPC24.25.204	<b>Planning Applications</b>
	a) <b><u><a href="#">PA24/08492</a></u></b> – 56 Trescoe Road, Long Rock, Penzance – Construction of a porch and conversion of the garage to form an additional bedroom. <b>Resolved</b> – that the application is supported.
	b) <b><u><a href="#">PA24/08883</a></u></b> – John Fowler Holidays, St Ives Holiday Village, Lelant – Removal of 17 chalets and replacement with 19 micro-lodges <b>Resolved</b> – that the application is supported.
	c) <b><u><a href="#">PA24/09232</a></u></b> – Land north west of Hannaville, Gilly Lane, Whitecross – Outline application for residential development of land for up to 1 dwelling with all matters reserved. <b>Resolved</b> - the parish council objects to the proposed development. It would result in building into the open countryside, outside the curtilage of the existing settlement, with a risk of setting a precedent for nearby green spaces. The location of the site would make the development highly visible.
	d) Appeal Notice – <b><u><a href="#">PA24/02087</a></u></b> – Land North of the Old Dairy, A30 between Rospeath Lane and Newtown Roundabout, Crowlas TR20 8AB <b>Noted</b> , with no further comments to make.
LPC24.25.205	<b>5 day planning protocol – responses to 5 day planning protocol consultations sent to Cornwall Council in the last month</b> <b>Noted.</b>
LPC24.25.206	<b>Grant: Proposal by Cllr Brindley for the Parish Council to make a donation of £300 to St Petroc’s</b> <b>Resolved</b> – that a donation of £300 be made to St Petroc’s to give assistance for homelessness.

LPC24.25.207	<p><b>Schedule of Payments - To approve the payments to be made, as set out in the schedule</b></p> <p>The Clerk gave a verbal update on the schedule of payments and explained that the pension figures needed to be checked with the pension provider as there had been an error in the method of calculation in previous months. The error had been spotted and resolved.</p> <p><b>Resolved</b> – to approve the payments to be made, as set out in the schedule below</p> <table border="1" data-bbox="301 443 1461 904"> <thead> <tr> <th>Payee</th> <th>Purpose</th> <th>Amount (inc VAT)</th> </tr> </thead> <tbody> <tr> <td>Ludgvan Parish Church</td> <td>Hall Hire (13 November meeting)</td> <td>£24.00</td> </tr> <tr> <td>L Clifton</td> <td>Clerk expenses</td> <td>£59.34</td> </tr> <tr> <td>Staff costs combined</td> <td></td> <td>£3,483.48</td> </tr> <tr> <td>St Petroc’s, Penzance</td> <td>Grant</td> <td>£300.00</td> </tr> <tr> <td colspan="3"><i>To be paid by Direct Debit</i></td> </tr> <tr> <td>Source for Business</td> <td>Water, Long Rock Allotments 15.8.24 to 7.1.24</td> <td>£80.58</td> </tr> </tbody> </table>	Payee	Purpose	Amount (inc VAT)	Ludgvan Parish Church	Hall Hire (13 November meeting)	£24.00	L Clifton	Clerk expenses	£59.34	Staff costs combined		£3,483.48	St Petroc’s, Penzance	Grant	£300.00	<i>To be paid by Direct Debit</i>			Source for Business	Water, Long Rock Allotments 15.8.24 to 7.1.24	£80.58
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LPC24.25.208	<p><b>Draft Budget 2025/26</b></p> <p>Members considered the draft budget and the accompanying report which had been circulated prior to the meeting.</p> <p><b>Resolved</b> – that</p> <ol style="list-style-type: none"> <li>1. Council approves the recommended additions and transfers to earmarked reserves for the 2024/25 financial year end, noting that further adjustments may be agreed at year end;</li> <li>2. Council approves the 2025/2026 budget as set out in the draft appended to the report; and</li> <li>3. Council approves the proposed precept of £63,180 for the 2025/2026 financial year, and for the 2025/2026 precept request to be sent by the Clerk/RFO for submission (online) to Cornwall Council.</li> </ol>																					
LPC24.25.209	<p><b>Review of Earmarked Reserves</b> <i>To review the levels of Earmarked Reserves and agree appropriate levels for financial year end</i></p> <p>Members <b>noted</b> the review of Earmarked Reserves as set out in the draft budget report.</p>																					
LPC24.25.210	<p><b>Traffic consultation – Pedestrian improvements to B3309 – Crowlas to Ludgvan</b> <i>To consider the parish council response to the consultation Infra23-056</i></p> <p>It was noted that these additional elements to the proposed traffic improvements had been drafted in response to comments raised by the parish council in the earlier consultation round.</p> <p><b>Resolved</b> – that the parish council supports the proposals set out in the consultation Infra23-056.</p>																					
LPC24.25.211	<p><b>Possibility for new footpath connections</b></p> <p>Cllr Malone-Lee reported on the benefit to local people walking the route between the bottom of Church Hill to Long Lane and Fair Field, making it safer for pedestrians on a route without a footway. There is an existing footpath for the houses and the proposal would mean that</p>																					

	<p>cutting through the hedge in two locations could enable the footpath to be used by the general public. The footpath is understood to be owned by Live West.</p> <p><b>Resolved</b> – that the Clerk to seek to arrange a meeting with Live West, Cllrs Malone-Lee, Brindley and Porter to attend.</p>
LPC24.25.212	<p><b>Telecommunications Resilience Planning – <i>To consider further update and workshops for local councils</i></b></p> <p>Members considered a further update on a response received from the Cornwall Council Cabinet Member for Environment and Climate Change, and an email from the Cornwall Association of Local Councils which repeated the request for local councils to work through the Telecommunications Resilience Planning workshop. Members discussed what was being asked of local councils and again agreed that there were limits on the scope of emergency response which could be provided by local councils in the event of a combined telephony and power outage. The changes to the telephony system imposed by Government and the telecommunications companies were leaving a gap in resilience best addressed at that level, and not at local council level.</p> <p><b>Resolved</b> – to respond to Cornwall Council, copied to CALC, to say that this is considered to be something to be addressed by Cornwall Council, Government and communications companies.</p>
LPC24.25.213	<p><b>Joint working with Marazion Town Council – No update.</b></p>
LPC24.25.214	<p><b>Enabling remote attendance and proxy voting at local authority meetings <i>to consider sending a parish council response to the current consultation from the Ministry of Housing, Communities and Local Government</i></b></p> <p><b>Agreed</b> – that Councillors are able to respond to the consultation on an individual basis.</p>
LPC24.25.215	<p><b>Review of fees – allotments and burials <i>To carry out the annual review of fees charged for council services</i></b></p> <p>Cllrs Malone-Lee, Brindley and Rodda each declared an interest in this item. It was noted that if the three Councillors left the meeting for this item, the meeting would be inquorate.</p> <p><b>Agreed</b> – that this item be <b>deferred</b> until the January meeting of the Council.</p>
LPC24.25.216	<p><b>Review of Council policies</b></p> <ul style="list-style-type: none"> <li>i. <i>Review of Dispensation Policy</i></li> <li>ii. <i>General Terms of Reference for Committees and Working Groups</i></li> <li>iii. <i>Terms of Reference for Community Hall Working Group</i></li> </ul> <p><b>Agreed</b> – that this item be <b>deferred</b> until the January meeting of the Council.</p>
LPC24.25.217	<p><b>Banking – appointment of bank signatory</b></p> <p><b>Resolved</b> – to appoint Cllr C Rodda as a fifth Councillor to join the ‘pool’ of Councillor bank signatories on the Council’s bank accounts.</p>
LPC24.25.218	<p><b>Training</b></p> <p><b>Resolved</b> – to approve training: Cllr C Rodda (Code of Conduct training), Clerk (Procurement training and Clerk’s pre-election training) – as set out in the current CALC training schedule.</p>
LPC24.25.219	<p><b>Finance report and bank reconciliation</b></p> <p><b>Resolved</b> - To note the budget monitoring report and bank reconciliation.</p>
LPC24.25.220	<p><b>Correspondence/communications</b> - None.</p>

LPC24.25.221	<p><b>Agenda items for a future meeting</b></p> <ul style="list-style-type: none"> <li><i>i.</i> Any items deferred from this meeting</li> <li><i>ii.</i> To consider quotes received for moving to gov.uk domain on a bundle basis (domain, website and email) <i>[January meeting]</i></li> <li><i>iii.</i> Review of Ludgvan Neighbourhood Plan – <i>discussion on how to proceed with reviewing the Ludgvan Neighbourhood Plan [Cllrs S Miucci and Savill] [January meeting]</i></li> <li><i>iv.</i> Community Hall – appointment of solicitors to carry out conveyancing work <i>[January meeting]</i></li> <li><i>v.</i> Quotes for 2025/26 LMP contract <i>[February meeting]</i></li> <li><i>vi.</i> CIL – use of funds</li> <li><i>vii.</i> Repair and renovation of the chapel building at Crowlas Cemetery – <i>to receive an update and agree on the next actions to take, including: Asbestos Management Plan; Funding application/s (National Lottery Heritage Fund)</i></li> <li><i>viii.</i> St Paul’s New Cemetery - To agree how to set out the cremated remains section</li> </ul>	
	Meeting closed: 8.22 pm	Signed by Chair: .....