

Ludgvan Parish Council

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Agenda – 13 November 2024

To Members of Ludgvan Parish Council:

Councillors: R Mann (Chairman), R Porter (Vice-Chair), L Brindley, L Miucci, S Miucci, M Malone-Lee, J Munday, S Oliver, C Rodda, J Savill, *two vacancies*.

Dear Councillor

You are summoned to the monthly meeting of Ludgvan Parish Council on **Wednesday 13 November 2024 at 6.45pm**, to be held in the **Murley Hall, Ludgvan**, for the purpose of transacting the following business.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that while every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Yours sincerely

Louise Clifton

Clerk to the Council
6 November 2024

AGENDA

Chair's Announcements

AGENDA NO.	AGENDA ITEMS
LPC24.25.158	To record absences and receive apologies for absence
LPC24.25.159	<u>Declarations of Interest:</u> a) <i>All Councillors are reminded to keep their Register of Interests up to date (available online at: https://www.cornwall.gov.uk/people-and-communities/community-area-partnerships/penwith/)</i> <i>All Councillors must declare any interest i.e. Disclosable Pecuniary Interest (DPI), Other Registerable Interest (ORI) or Non-Registerable Interest (NRI), in items on the agenda and the nature of the interest. In keeping with the Council's Code of Conduct, Members must leave the meeting during the discussion relating to the item in which the interest has been declared – including during public speaking - unless a dispensation has been requested in writing by the Member and granted by the Council.</i>
LPC24.25.160	Member Dispensations a) Members to declare interests in respect of any item on this Agenda b) To consider written requests from Members for dispensations
LPC24.25.161	Public Speaking (<i>up to 15 minutes in total</i>)
LPC24.25.162	Cornwall Councillor reports - <i>To receive reports from Cornwall Council ward members on their work relevant to Ludgvan parish.</i>

LPC24.25.163	Minutes of the meeting held on 9 October 2024 To resolve – that the minutes of the meetings of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting.
LPC24.25.164	Clerk's update report – <i>To receive updates and consider any actions necessary</i>
LPC24.25.165	Committee meeting minutes – <i>To note the minutes and resolutions made, of the Committee meeting/s: none held in October.</i>
LPC24.25.166	Reports from Councillors as representatives on outside bodies
	<u>ITEMS FOR DECISION:</u>
LPC24.25.167	To co-opt to vacancies on the council – Lelant Ward (1 vacancy), Crowlas (1 vacancy) <i>To consider applications received (if any) with the aim of co-opting to fill the vacancy on the council.</i>
LPC24.25.168	To receive Declarations of Acceptance of Office, and written agreement to observe the Council's Code of Conduct – <i>if a co-option is made, then this declaration must be made before the new Councillor can join the meeting and act in the capacity as Councillor.</i>
	PLANNING
LPC24.25.169	Planning Applications
	a) PA24/07629 – Land SSW of Rospavean, Rospeath Lane, Crowlas – Outline planning permission with some matters reserved (appearance and landscaping) for the erection of 5 dwellings.
	b) PA24/07856 – The Rectory, Church Hill, Ludgvan – Works to trees covered by a Tree Preservation Order (TPO) – T7 – Ash – to remove. T19 – Ash – to remove.
	c) PA24/08227 – Sports field and land at Longrock land off A30 – Non material amendment in relation to Decision Notice PA19/06270 dated 28/10/21 – Plot 53 gate swap position, Plot 85 garden gate access, Door type changes, Plot 63/64 – path removed, Screen wall coping change and Conveyance plans to reconcile allocated parking.
	d) PA24/08315 – Bowls Barn, Castle Road, Ludgvan – Single storey front and rear extensions and a 2 storey side extension
	e) PA24/08139 – Tregarthen Packhouse, Tregarthen. Long Rock, Penzance – Demolition of previously approved Class Q barn conversion for self-build dwelling and associated works
	<i>Any additional planning consultations received before the meeting.</i>
LPC24.25.170	5 day planning protocol – responses to 5 day planning protocol consultations sent to Cornwall Council in the last month
	PAYMENTS
LPC24.25.171	Schedule of Payments - <i>To approve the payments to be made, as set out in the schedule</i>
	PARISH ISSUES
LPC24.25.172	Long Rock Proposed Highways Improvements - <i>Parish Council views on the proposals are sought</i>
LPC24.25.173	Review of Ludgvan Neighbourhood Plan - <i>discussion on how to proceed with reviewing the Ludgvan Neighbourhood Plan</i>
LPC24.25.174	Telecommunications Resilience Planning – <i>update and call for action from Cornwall Council</i>

LPC24.25.175	Parish Boundary signage – <i>to consider whether to proceed with seeking permission for a parish boundary sign at Canonstown in view of costs and process involved on National Highways route</i>
LPC24.25.176	Parish Christmas Trees 2024 <i>To agree the arrangements for provision of three Christmas trees at locations around the parish</i>
LPC24.25.177	Grant applications <i>To consider grant applications received</i> 1. Cornwall Air Ambulance
LPC24.25.178	Bus shelters update – for information
	PARTNERSHIP WORKING AND CONSULTATIONS
LPC24.25.179	Joint working with Marazion Town Council - <i>To receive an update on the latest joint meeting, and to agree any matters to raise at the next joint meeting</i>
	ACCOUNTS AND GOVERNANCE
LPC24.25.180	Review of fees – allotments and burials <i>To carry out the annual review of fees charged for council services</i>
LPC24.25.181	Draft Budget 2024/25 <i>To consider the draft budget in preparation for approval of budget at the December meeting of the Council</i>
LPC24.25.182	Review of Earmarked Reserves <i>To review the levels of Earmarked Reserves and agree appropriate levels for financial year end</i>
LPC24.25.183	Lloyds Bank – notice of account change <i>To receive an update on change of account and resulting new bank charges – for information</i>
LPC24.25.184	Appointments to committees and working groups <i>To consider appointments to the existing vacancies on working groups, and to consider new working groups:</i> Community hall working group <i>[draft terms of reference and a starting list of matters to be considered to be agreed at the first working group meeting, for report to next meeting of the Council]</i>
LPC24.25.185	To consider the request from the Chair and Vice Chair of the Planning Committee to change the Planning Committee monthly meeting day from Thursday to Monday (on the 4th Monday of the month) for those consultations which require a response between scheduled meetings of the Parish Council. <i>[Cllrs Savill and S Miucci]</i>
LPC24.25.186	Review of Council policies - <i>Review of Dispensation Policy</i>
LPC24.25.187	Training <i>To consider requests and opportunities for training</i>
LPC24.25.188	Finance report and bank reconciliation - <i>To consider and note the budget monitoring report and bank reconciliation.</i>
LPC24.25.189	Annual subscription fees for Clerk membership of the Society of Local Council Clerks
LPC24.25.190	Correspondence/communications 1. Request for a dog fouling sign – Eden Valley
LPC24.25.191	Agenda items for a future meeting i. Any items deferred from this meeting ii. To ask Live West whether there could be openings from the road to the footpath at the bottom of Church Hill, to give pedestrians an off-road route from Long Lane to Fair Field <i>[Cllr Malone-Lee]</i>

	<ul style="list-style-type: none"> iii. Community Hall – appointment of solicitors to carry out conveyancing work iv. CIL – use of funds v. Repair and renovation of the chapel building at Crowlas Cemetery – <i>to receive an update and agree on the next actions to take, including: Asbestos Management Plan; Funding application/s (National Lottery Heritage Fund)</i> vi. St Paul’s New Cemetery - To agree how to set out the cremated remains section
	MATTERS FOR DECISION, INFORMATION EXCLUDED FROM THE PRESS AND PUBLIC
LPC24.25.192	<p>Exclusion of the press and public</p> <p>To resolve: that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.</p>
LPC24.25.193	<p>To consider quotes received for moving to .gov.uk domain on a bundle basis (domain, website and email)</p>
LPC24.25.194	<p>Nationally agreed pay award for Local Council staff <i>To NOTE the nationally agreed changes to SCP pay scales.</i></p>