

# Ludgvan Parish Council

## Minutes – 13 November 2024

**Minutes of the monthly meeting of Ludgvan Parish Council held on Wednesday 13 November 2024 at 6.45pm at the Murley Hall, Ludgvan.**

**Councillors present:** R Mann (Chairman), L Brindley, L Miucci, S Miucci, M Malone-Lee, S Oliver, C Rodda, J Savill.

**In attendance:** Cornwall Councillor J Martin.

**Officer support:** Clerk/RFO

AGENDA NO.	AGENDA ITEMS
LPC24.25.158	<p><b>To record absences and receive apologies for absence</b></p> <p>Apologies were received from Parish Councillors Munday and Porter. Apologies also received from Cornwall Councillor A George.</p>
LPC24.25.159	<p><b><a href="#">Declarations of Interest</a></b> - None</p>
LPC24.25.160	<p><b>Member Dispensations</b> – None</p>
LPC24.25.161	<p><b>Public Speaking</b> No members of the public present.</p>
LPC24.25.162	<p><b>Cornwall Councillor reports</b></p> <p>Apologies were received from C.Cllr George and he had said that he will follow up on any local issues raised with him.</p> <p>C.Cllr Martin reported:</p> <ul style="list-style-type: none"> <li>- he has been in touch with the managers of Flambards to see if it will be possible to save the Victorian Village</li> <li>- has been selected to sit on the Budget Development Overview and Scrutiny Committee, with a meeting having been held where every budget manager presented their proposals for cuts to meet the budget deficit. Community Chests have been halved. It is thought that Cornwall Council and the six MPs for Cornwall will need to lobby Government for funds for Cornwall in future years.</li> <li>- as a member of the Economic Development Overview and Scrutiny Committee C.Cllr Martin has been involved in the process for exploring the potential for commercial partners to help reduce the deficit at Newquay Airport, an audit has been requested.</li> <li>- as a member of the central Planning Committee, C.Cllr Martin reported that approximately 4 out of 10 applications were found against the planning officer recommendation</li> <li>- Long Rock flooding, two episodes since May. C.Cllr Martin has been talking to Highways, South West Water and local business. Weather events becoming more extreme is thought to contribute to the increased flooding incidence.</li> <li>- Cornwall Flood Forum met recently, with a key message being resilience. Development should not be built on flood plains, provision should be made for increasing sea levels and more unusual weather events. Resilience means building safeguards now in readiness for a changing climate.</li> </ul>

	<p>- Long Rock, there had been complaints of smells from a business premises, C.Cllr George will be visiting this week to discuss the measures they should take to reduce the smell nuisance.</p> <p>- Extra ordinary full council meeting recently held, where a vote of no confidence was taken in the Leader, the majority voted against.</p> <p>- Flooding, school transport, maintenance of footpaths, coastal erosion, planning enforcement, all local issues being dealt with.</p> <p>In response to a question, there was no update on the housing pods at Newtown Lane depot.</p>
LPC24.25.163	<p><b><u>Minutes of the meeting held on 9 October 2024</u></b></p> <p><b>Resolved</b> – that the minutes of the meetings of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting.</p>
LPC24.25.164	<p><b>Clerk’s update report</b> The Clerks written update report circulated prior to the meeting was <b>noted</b>.</p>
LPC24.25.165	<p><b>Committee meeting minutes</b> – <i>To note the minutes and resolutions made, of the Committee meeting/s:</i> none held in October.</p>
LPC24.25.166	<p><b>Reports from Councillors as representatives on outside bodies</b></p> <p>Cllr Savill reported on updates from the Office of the Police Crime Commissioner:</p> <ul style="list-style-type: none"> <li>- Next week is National Road Safety week, Vision South West (road safety organisation) will be holding daily events focusing on priority road safety issues</li> <li>- Devon and Cornwall road policing team will be carrying out high visibility initiatives to highlight road safety</li> </ul>
LPC24.25.167	<p><b>To co-opt to vacancies on the council</b> – No applications had been received.</p>
LPC24.25.168	<p><b>Planning Applications</b></p>
	<p>a) <a href="#">PA24/07629</a> – Land SSW of Rospavean, Rospeath Lane, Crowlas – Outline planning permission with some matters reserved (appearance and landscaping) for the erection of 5 dwellings.</p> <p><b>Resolved</b> – objection. The vehicular access would present road safety hazards joining the highway and a significant number of additional vehicles using the crossroads. There has been no reference to the Ludgvan Design Statement in the application, and the design of the proposed houses does not appear to be in line with the exterior finish requirements of the Ludgvan Design Statement.</p>
	<p>b) <a href="#">PA24/07856</a> – The Rectory, Church Hill, Ludgvan – Works to trees covered by a Tree Preservation Order (TPO) – T7 – Ash – to remove. T19 – Ash – to remove.</p> <p><b>Resolved</b> – no objection, support the recommendations in the Tree Survey attached to the application.</p>
	<p>c) <a href="#">PA24/08227</a> – Sports field and land at Longrock land off A30 – Non material amendment in relation to Decision Notice PA19/06270 dated 28/10/21 – Plot 53 gate swap position, Plot 85 garden gate access, Door type changes, Plot 63/64 – path removed, Screen wall coping change and Conveyance plans to reconcile allocated parking.</p> <p><b>Resolved</b> – no objection.</p>

	<p>d) <a href="#">PA24/08315</a> – Bowls Barn, Castle Road, Ludgvan – Single storey front and rear extensions and a 2 storey side extension</p> <p><b>Resolved</b> – objection. The design is contrary to the Ludgvan Design Statement. Alterations and additions should reflect in proportion the detail and style of the building to which they are attached. The proposal is considered an overdevelopment, the footprint of the proposed development appears larger than the footprint of the original building. The design is considered not to be in keeping with the character of the area.</p>																																													
	<p>e) <a href="#">PA24/08139</a> – Tregarthen Packhouse, Tregarthen. Long Rock, Penzance – Demolition of previously approved Class Q barn conversion for self-build dwelling and associated works</p> <p><b>Resolved</b> – objection. The proposal appears to be contrary to planning policies for barn conversions as the proposed design does not reflect the character of the existing rural building and has increased on the size of the original building, possibly the footprint, and increased height. Planning policies referenced in the application claim to refer to Ludgvan NDP policies, but the references do not apply to actual policies. The proposed access crosses a public right of way, path 103/6/1 and so there is concern that a development must not affect a public right of way. Should the planning officer be minded to approve the application, this council calls for the application to be called to Cornwall Council West Sub Area Planning Committee.</p>																																													
LPC24.25.169	<p><b>5 day planning protocol – responses to 5 day planning protocol consultations sent to Cornwall Council in the last month.</b> The update circulated prior to the meeting was noted.</p>																																													
LPC24.25.170	<p><b>Schedule of Payments</b></p> <p><b>Resolved</b> - To approve the payments to be made, as set out in the schedule</p> <table border="1" data-bbox="284 1115 1481 2087"> <thead> <tr> <th>Payee</th> <th>Purpose</th> <th>Amount (inc VAT)</th> </tr> </thead> <tbody> <tr> <td colspan="3"><i>To be paid by online bank payments</i></td> </tr> <tr> <td>Simon Rhodes Garden and Grounds Care</td> <td>Rubbish clearance, removal of palm tree, clear water meter</td> <td>£187.12</td> </tr> <tr> <td>Simon Rhodes Garden and Grounds Care</td> <td>2<sup>nd</sup> quarterly payment, cemetery and amenity ground maintenance</td> <td>£985.19</td> </tr> <tr> <td>Ashley Pearce</td> <td>Forging, galvanising and fitting of handrail at Trethorne Court</td> <td>£425.00</td> </tr> <tr> <td>R Sanders</td> <td>LMP rights of way maintenance, 2<sup>nd</sup> cuts inv 3209</td> <td>£4,203.79</td> </tr> <tr> <td>TheFreeMac Ltd</td> <td>IT support – addition of user account, add licence and set up of ipad.</td> <td>£25.00</td> </tr> <tr> <td>Ludgvan Parish Church</td> <td>Murley Hall Hire (9 Oct meeting)</td> <td>£16.00</td> </tr> <tr> <td>Corserv Solutions Ltd</td> <td>Parish boundary signage x 3 Inv CINV-096406</td> <td>£1,706.44</td> </tr> <tr> <td>M Trevenen-Hudson</td> <td>Return of allotment deposit</td> <td>£50.00</td> </tr> <tr> <td>Society of Local Council Clerks</td> <td>Annual subscription 2025</td> <td>£243.00</td> </tr> <tr> <td>Louise Clifton</td> <td>Clerk’s expenses October 2024 (Note 2)</td> <td>£56.51</td> </tr> <tr> <td>Viking</td> <td>Stationery</td> <td>£11.93</td> </tr> <tr> <td>Keskeys</td> <td>3 x village Christmas Trees</td> <td>£360</td> </tr> <tr> <td>R Sanders</td> <td>Re-opening of path 40</td> <td>£1,894.80</td> </tr> </tbody> </table>	Payee	Purpose	Amount (inc VAT)	<i>To be paid by online bank payments</i>			Simon Rhodes Garden and Grounds Care	Rubbish clearance, removal of palm tree, clear water meter	£187.12	Simon Rhodes Garden and Grounds Care	2 <sup>nd</sup> quarterly payment, cemetery and amenity ground maintenance	£985.19	Ashley Pearce	Forging, galvanising and fitting of handrail at Trethorne Court	£425.00	R Sanders	LMP rights of way maintenance, 2 <sup>nd</sup> cuts inv 3209	£4,203.79	TheFreeMac Ltd	IT support – addition of user account, add licence and set up of ipad.	£25.00	Ludgvan Parish Church	Murley Hall Hire (9 Oct meeting)	£16.00	Corserv Solutions Ltd	Parish boundary signage x 3 Inv CINV-096406	£1,706.44	M Trevenen-Hudson	Return of allotment deposit	£50.00	Society of Local Council Clerks	Annual subscription 2025	£243.00	Louise Clifton	Clerk’s expenses October 2024 (Note 2)	£56.51	Viking	Stationery	£11.93	Keskeys	3 x village Christmas Trees	£360	R Sanders	Re-opening of path 40	£1,894.80
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		Staff costs including PAYE, NI, Pension	£3,941.80
<i>Paid by Corporate Multipay Card (credit card)</i>			
	Poppy Appeal	Wreath for Remembrance s.137	£25.00
	Giff Gaff	Mobile phone monthly package	£6.00
<i>To be paid by Direct Debit</i>			
	Source for Business	Water – Church Hill allotments. 16.7.24 to 10.10.24	£222.00
	Source for Business	Water – New St Paul’s Cemetery 27.7.24 to 15.10.24	£23.19
<i>Bank monthly service charges</i>			
	Unity Trust – current account	£6.00 Clerk: correction, £5.40	
	Corporate Multipay Card		£3.00

LPC24.25.171 **Long Rock Proposed Highways Improvements**  
Members reviewed each of the consultation plans in the current consultation Infra23-173  
**Resolved** – that the proposed Long Rock Highways Improvements are supported. There was some concern that other vehicles may try to use the bus lane and so enforcement may be needed.

LPC24.25.172 **Review of Ludgvan Neighbourhood Plan** - *discussion on how to proceed with reviewing the Ludgvan Neighbourhood Plan*  
Cllrs S Miucci and Savill noted that the Ludgvan NDP has been in place for a number of years and so is due for review. Matters for review include:  

- Updating in relation to changes in national and Cornwall Council planning policy in recent years
- Review in the context of how the NDP has been implemented in practice.

During discussion it was agreed that members of the public may be invited to participate in a review, in much the same way as the original NDP Steering Group.  
The timing of a review was considered, noting that Cornwall planning policies have not yet been reviewed.  
**Agreed** to defer further discussion on this topic to the January meeting of the Council.

LPC24.25.173 **Telecommunications Resilience Planning** – *update and call for action from Cornwall Council*  
Members discussed the update from Cornwall Council and the workshop provided, to help local councils in their preparedness for situations where loss of power and mobile phone networks would affect local communities and so provision needed to be in place to provide short-term assistance until support arrives from appropriate agencies.  
**Resolved** to respond to Cornwall Council, copy to CALC, to explain the difficulties in the telecoms element of emergency planning that cannot be overcome by steps at local council level. To call on Cornwall Council and telecoms companies to build in a greater level of resilience.

LPC24.25.174	<p><b>Parish Boundary signage</b> – <i>to consider whether to proceed with seeking permission for a parish boundary sign at Canonstown in view of costs and process involved on National Highways route</i></p> <p><b>Resolved</b> – not to proceed with a parish boundary sign at Canonstown.</p>
LPC24.25.175	<p><b>Parish Christmas Trees 2024</b> <i>To agree the arrangements for provision of three Christmas trees at locations around the parish</i></p> <p><b>Resolved</b> – to provide three Christmas trees as usual, to Lelant Downs, Ludgvan Community Centre and Long Rock (Mount View).</p>
LPC24.25.176	<p><b>Grant applications</b> <i>To consider grant applications received</i></p> <p>Cornwall Air Ambulance had applied for a grant to help support the service it provides.</p> <p><b>Resolved</b> – to award a grant of £100 to the Cornwall Air Ambulance.</p>
LPC24.25.177	<p><b>Bus shelters update</b> – The update circulated with the Clerks update report was <b>noted</b>.</p>
LPC24.25.178	<p><b>Joint working with Marazion Town Council</b> – None to report.</p>
LPC24.25.179	<p><b>Review of fees – allotments and burials</b> <i>To carry out the annual review of fees charged for council services</i></p> <p><b>Agreed</b> – to review the fees for allotments and burials in December.</p>
LPC24.25.180	<p><b>Draft Budget 2024/25</b> <i>To consider the draft budget in preparation for approval of budget at the December meeting of the Council</i></p> <p>A draft budget for the next financial year had been circulated prior to the meeting. The Clerk gave an overview of the budget setting process and it was <b>agreed</b> to defer this item to the December meeting of the council, with Members able to put suggestions and/or questions to the Clerk to feed into the review process before the next meeting.</p>
LPC24.25.181	<p><b>Review of Earmarked Reserves</b> <i>To review the levels of Earmarked Reserves and agree appropriate levels for financial year end</i></p> <p><b>Agreed</b> to review the earmarked reserves alongside the budget setting process at the December meeting of the Council.</p>
LPC24.25.182	<p><b>Lloyds Bank – notice of account change</b> <i>To receive an update on change of account and resulting new bank charges</i> – for information. <b>Noted</b>.</p>
LPC24.25.183	<p><b>Appointments to committees and working groups</b></p> <p><b>Resolved</b> – that the membership of the Community Hall Working Group is: Cllrs Mann, Porter, Brindley, L Miucci, S Miucci.</p>
LPC24.25.184	<p><b>To consider the request from the Chair and Vice Chair of the Planning Committee to change the Planning Committee monthly meeting day from Thursday to Monday (on the 4<sup>th</sup> Monday of the month) for those consultations which require a response between scheduled meetings of the Parish Council.</b> <i>[Cllrs Savill and S Miucci]</i></p> <p><b>Resolved</b> – to change the meeting day for Planning Committee meetings to the fourth Monday of the month, for those consultations which require a response between scheduled meetings of the Parish Council.</p>
LPC24.25.185	<p><b>Review of Council policies - Review of Dispensation Policy</b></p> <p><b>Deferred</b> – to the December meeting of the Council.</p>
LPC24.25.186	<p><b>Training</b> <i>To consider requests and opportunities for training</i> None.</p>

LPC24.25.187	<p><b>Finance report and bank reconciliation</b></p> <p><b>Resolved</b> – to receive and approve the budget monitoring report and bank reconciliation.</p>	
LPC24.25.188	<p><b>Annual subscription fees for Clerk membership of the Society of Local Council Clerks</b></p> <p><b>Resolved</b> – to pay the annual subscription fees for the Clerk’s members of the Society of Local Council Clerks.</p>	
LPC24.25.189	<p><b>Correspondence/communications</b></p> <p>1. Request for a dog fouling sign – Eden Valley <b>Agreed</b> not to erect a sign as this would be the responsibility of the land owner.</p>	
LPC24.25.190	<p><b>Agenda items for a future meeting</b></p> <p><i>i.</i> Any items deferred from this meeting</p> <p><i>ii.</i> To ask Live West whether there could be openings from the road to the footpath at the bottom of Church Hill, to give pedestrians an off-road route from Long Lane to Fair Field [<i>Cllr Malone-Lee</i>]</p> <p><i>iii.</i> Community Hall – appointment of solicitors to carry out conveyancing work</p> <p><i>iv.</i> CIL – use of funds</p> <p><i>v.</i> Repair and renovation of the chapel building at Crowlas Cemetery – <i>to receive an update and agree on the next actions to take, including: Asbestos Management Plan; Funding application/s (National Lottery Heritage Fund)</i></p> <p><i>vi.</i> St Paul’s New Cemetery - To agree how to set out the cremated remains section</p>	
LPC24.25.191	<p><b>Exclusion of the press and public</b></p> <p><b>Resolved:</b> that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.</p>	
LPC24.25.192	<p><b>To consider quotes received for moving to .gov.uk domain on a bundle basis (domain, website and email)</b></p> <p>The Council had sought quotes from four providers for a bundle to include switching to a gov.uk domain and for website and email provision. Although the providers had been advertised as providing a complete package, when the quotes were received it was apparent that each of the offers differed significantly and so a decision will be based on the quotes (value for money) and the service provided.</p> <p>To further explore the options it was <b>agreed</b> to seek a meeting with Parish Online and to defer this item for the January council meeting.</p>	
LPC24.25.193	<p><b>Nationally agreed pay award for Local Council staff</b> <i>To note the nationally agreed changes to SCP pay scales. Noted.</i></p>	
	Meeting closed: 9.16pm	Signed by Chair: .....