

Ludgvan Parish Council

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Agenda – 9 October 2024

To Members of Ludgvan Parish Council:

Councillors: R Mann (Chairman), R Porter (Vice-Chair), L Brindley, L Miucci, S Miucci, M Malone-Lee, J Munday, S Oliver, J Savill, *three vacancies*.

Dear Councillor

You are summoned to the monthly meeting of Ludgvan Parish Council on **Wednesday 9 October 2024 at 6.45pm**, to be held in the **Murley Hall, Ludgvan**, for the purpose of transacting the following business.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that while every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Yours sincerely

Louise Clifton

Clerk to the Council

2 October 2024

AGENDA

Chair's Announcements

| AGENDA NO. | AGENDA ITEMS |
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| LPC24.25.128 | To record absences and receive apologies for absence |
| LPC24.25.129 | <u>Declarations of Interest:</u> a) <i>All Councillors are reminded to keep their Register of Interests up to date (available online at: https://www.cornwall.gov.uk/people-and-communities/community-area-partnerships/penwith/)</i> <i>All Councillors must declare any interest i.e. Disclosable Pecuniary Interest (DPI), Other Registerable Interest (ORI) or Non-Registerable Interest (NRI), in items on the agenda and the nature of the interest. In keeping with the Council's Code of Conduct, Members must leave the meeting during the discussion relating to the item in which the interest has been declared – including during public speaking - unless a dispensation has been requested in writing by the Member and granted by the Council.</i> |
| LPC24.25.130 | Member Dispensations a) Members to declare interests in respect of any item on this Agenda b) To consider written requests from Members for dispensations |
| LPC24.25.131 | Public Speaking (<i>up to 15 minutes in total</i>) |
| LPC24.25.132 | Cornwall Councillor reports - <i>To receive reports from Cornwall Council ward members on their work relevant to Ludgvan parish.</i> |

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| LPC24.25.133 | Minutes of the meeting held on 11 September 2024 To resolve – that the minutes of the meetings of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting. |
| LPC24.25.134 | Clerk's update report – <i>To receive updates and consider any actions necessary</i> |
| LPC24.25.135 | Committee meeting minutes – <i>To note the minutes and resolutions made, of the Committee meeting/s:</i> Planning Committee – 26 September 2024 |
| LPC24.25.136 | Reports from Councillors as representatives on outside bodies - Update on post-consultation briefing on proposed traffic changes, Crowlas/Ludgvan [Cllrs Oliver and Malone-Lee] |
| | <u>ITEMS FOR DECISION:</u> |
| LPC24.25.137 | To co-opt to vacancies on the council – Lelant Ward (1 vacancy), Long Rock (1 vacancy), Crowlas (1 vacancy) <i>To consider applications received (if any) with the aim of co-opting to fill the vacancy on the council.</i> |
| LPC24.25.138 | To receive Declarations of Acceptance of Office, and written agreement to observe the Council's Code of Conduct – <i>if a co-option is made, then this declaration must be made before the new Councillor can join the meeting and act in the capacity as Councillor.</i> |
| | PLANNING |
| LPC24.25.139 | Planning Applications |
| | a) PA24/06286 – Chy Lowen, Gilly Lane, Whitecross, Penzance – Wooden outbuilding to be used as studio, garden room and storage. |
| | b) PA24/07032 – 3 Ninnis Bridge, Lelant Downs, Hayle – Two storey side extension. |
| | c) <i>Any additional planning consultations received before the meeting.</i> |
| LPC24.25.140 | 5 day planning protocol – responses to 5 day planning protocol consultations sent to Cornwall Council in the last month |
| LPC24.25.141 | Schedule of Payments i. <i>To approve the payments to be made, as set out in the schedule</i> ii. <i>To retrospectively approve the payments made following the cancelled September meeting of the parish council, as set out in the schedule.</i> |
| | PARISH ISSUES |
| LPC24.25.142 | Maintenance of White Cross at Whitecross <i>To consider added painting (bi-annual) and grass cutting (4 times per annum) to the grounds maintenance contract</i> |
| LPC24.25.143 | Requests for rubbish bins <i>To consider requests for rubbish bins, noting that the parish council will be responsible for cost of provision of bins, and for ongoing contract for bins to be emptied.</i> - Long Rock Recreation Ground - Footpath, Eden Valley, Lower Quarter |
| LPC24.25.144 | Agreement of specifications for LMP maintenance contract 2025 |
| LPC24.25.145 | Bus shelters update – for information |
| | PARTNERSHIP WORKING AND CONSULTATIONS |

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| LPC24.25.146 | Joint working with Marazion Town Council - <i>To receive an update on the latest joint meeting, and to agree any matters to raise at the next joint meeting</i> |
| LPC24.25.147 | Meeting with Castle an Dinas Quarry management - <i>to agree matters to be raised at the next meeting</i> |
| | ACCOUNTS AND GOVERNANCE |
| LPC24.25.148 | <p>Appointments to committees and working groups <i>To consider appointments to the existing vacancies on working groups, and to consider new working groups:</i></p> <p>Community hall working group <i>[draft terms of reference and a starting list of matters to be considered to be agreed at the first working group meeting, for report to next meeting of the Council]</i></p> <p>Planning Committee – 3 vacancies Cllr Brindley has volunteered to join the committee.</p> |
| LPC24.25.149 | Arrangements for internal audit 2024/25 financial year |
| LPC24.25.150 | Review of Council policies <i>To agree priority order for review of council policies and to review Standing Orders (update in line with recent advice from CALC – Methods of Voting)</i> |
| LPC24.25.151 | Review of Ludgvan Neighbourhood Plan - <i>discussion on how to proceed with reviewing the Ludgvan Neighbourhood Plan</i> |
| LPC24.25.152 | Training <i>To consider requests and opportunities for training</i> |
| LPC24.25.153 | Finance report and bank reconciliation - <i>To consider and note the budget monitoring report and bank reconciliation.</i> |
| LPC24.25.154 | <p>Correspondence/communications</p> <p>1. Request from resident – Speed reduction at Castle Gate</p> |
| LPC24.25.155 | <p>Agenda items for a future meeting</p> <p><i>i. Any items deferred from this meeting</i></p> <p><i>ii. Review of Ludgvan Parish Council Business Plan</i></p> <p><i>iii. CIL – use of funds</i></p> <p><i>iv. Repair and renovation of the chapel building at Crowlas Cemetery – to receive an update and agree on the next actions to take, including: Asbestos Management Plan; Funding application/s (National Lottery Heritage Fund)</i></p> <p><i>v. St Paul’s New Cemetery</i></p> <p><i>a. To agree how to set out the cremated remains section</i></p> |
| | MATTERS FOR DECISION, INFORMATION EXCLUDED FROM THE PRESS AND PUBLIC |
| LPC24.25.156 | <p>Exclusion of the press and public</p> <p>To resolve: that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.</p> |
| LPC24.25.157 | To consider quotes received for moving to .gov.uk domain on a bundle basis (domain, website and email) |